

Shri Guru Ram Rai University

Patel Nagar, Dehradun - 248 001 (Uttarakhand)

Minutes of the 3rd meeting of the Board of Examination held on Oct. 12th, 2018 at Seminar Hall, Admin Block, SGRRITS Campus, Dehradun.

The following members were present:

- Dr. P.P. Dhyani - Chairman
- Dr. A.K. Mehta - Member
- Dr. A.K. Saxena - Member
- Dr. Deepak Sahani - Member
- Dr. Ganesh Bhatt - Member
- Mr. G. D. Makkar - Member
- Dr. Geeta Rawat - Member
- Dr. Kumud Saklani - Member
- Dr. S.C. Pachauri - Member
- Dr. Suchit Kumar - Member
- Dr. Ankur Singhal - Member Secretary

Members not present:


- Prof. Jasline John - Member
- Dr. Preeti Kothiyal - Pro Vice Chancellor, Dr. A.P. Kaushik - Registrar, Ms. Suman Singh - Deputy Examination Controller and Dr. Lalit Kumar, Dept. of Examination SGRRIMHS attended the meeting as special invitees.

At the outset, the Chairman welcomed all. The business of the house began with deliberations on agenda items.

Agenda 1: To confirm the Minutes of Meeting of 1st and 2nd Board of Examination held on 6.10.2017 and 20.11.2017 respectively.

The Minutes of Meeting of 1st and 2nd Board of Examination held on 6.10.2017 and 20.11.2017 respectively were placed before the Board members for confirmation.

Resolution: Resolved to confirm the Minutes of Meeting of 1st and 2nd Board of Examination held on 6.10.2017 and 20.11.2017 respectively.



Agenda 2: To consider the revised format of:

- a) End Semester/Annual Examination answer sheet
- b) Sessional Examination (Theory) answer sheet

The revised formats for End Semester/Annual Examination (Theory) answer sheet of all the programs running under the university were placed before the members. All members gave their valuable inputs for designing the layout and format of the same. In this regard, Hon'ble Vice Chancellor also constituted a sub-committee of Board of Examination with Dr. A.K. Mehta and Dr. Deepak Sahani as members to consider the inputs received from all stakeholders and approve the format of End Semester/Annual Examination (Theory) Answer Sheet.

Dr. A.K. Mehta enquired whether the Enrollment No. and Roll No. shall be same or different. CoE described the past practice followed by the university in which Enrollment Number of the student is considered as its Roll No. Dr. Deepak Sahani and Dr. S.C. Pachauri recommended that the same practice should be continued. All members agreed to continue the same in the future also.

Dr. Ganesh Bhatt proposed to enhance the number of pages from 08 at present to 12 in the sessional answer sheet. All other members agreed to the proposal. It was also discussed that in future the university watermark in the Answer sheets be placed on top right of the answer sheet.

Resolution: Resolved to approve the format of End Semester/Annual Examination answer sheet and Sessional Examination (Theory) answer sheet and accord approval of the recommendations, as discussed above.

Agenda 3: To consider the format of Detailed Marks Certificate with Bar Code.

The format of Detailed Marks Certificate (DMC) with Bar Code for various Programs offered in the university was placed before the Board members.

Dr. Ganesh Bhatt suggested that in the DMC with Percentage, the internal marks need to be incorporated, which was endorsed by members.

Resolution: Resolved to approve the format of Detailed Marks Certificate with Bar Code for

- 1. DMC of MBBS
- 2. DMC with SGPA
- 3. DMC with Percentage

Agenda 4: To consider publication of Gazette notification for declaration of results.

CoE proposed that in future results for various examinations held in the university be published through Gazette notification. Discussion pursued and members presented their view point. All members agreed that it is a standard practice to declare result through gazette notification.

Resolution: Resolved to approve publication of Gazette notification for declaration of results.




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Agenda 5 (a): To consider the amendments in the Examination Allied provisions, Regulations-2017 with respect to conduct of Supplementary Examinations and applicable provisions for Non-Medico students.

The following amendments in the Examination Allied provisions, Regulations-2017 with respect to conduct of Supplementary Examinations and applicable provisions for Non-Medico students were presented before the board members:

Part- A			
S.N o.	Clause No.	Existing Rule	Proposed Rule
1.	5.2- Conduct of Supplementary Examination	a) First Supplementary examination for odd and even Semester in July/august (after academic year) b) Second Supplementary examination with Junior batch	a) Supplementary examination for various subjects offered in odd and even Semester shall be conducted with Regular Examination in odd and even semester respectively. b) For final year students special supplementary exams for odd & even semester after academic year.
Part- B			
2.	2.1-Progression Policy	a) Grading System UG- For Progression to 3 rd year, 2 nd year must be cleared and so on. Apart from the above, maximum permission to carry backlog papers (theory) should be 03 from one academic year to next one after first supplementary exams	Grading System a)UG- For Progression to 3 rd year, 2 nd year must be cleared and so on.

Resolution: Resolved to approve the amendments in the Examination Allied provisions, Regulations-2017 with respect to conduct of Supplementary Examinations and applicable provisions for Non-Medico students.

Agenda 5 (b): To consider the amendments in the Examination Allied provisions, Regulations-2017 with respect to conduct of Examination for Paramedical courses- (Continuous evaluation system, end annual examination, progression policy, supplementary examination and duration of course completion)

The following amendments in the Examination Allied provisions, Regulations-2017 is placed before the board members with respect to conduct of Examination for Paramedical courses- (Continuous evaluation system, end annual examination, progression policy, supplementary examination and duration of course completion) that is : as per the approved teaching ordinance of the SGRRIMHS-College of paramedical Sciences.

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Resolution: Resolved to approve the amendments in the Examination Allied provisions, Regulations-2017 with respect to conduct of Examination for Paramedical courses- (Continuous evaluation system, end annual examination, progression policy, supplementary examination and duration of course completion) as proposed by concerned Board of Studies.

Agenda 6: To consider the Supplementary examination fee for MBBS candidates.

The proposed revised supplementary examination fee for MBBS candidates having following details were presented before the board members for approval:

Category/Program	Existing Fee	Revised Fee
Supplementary fee for MBBS candidates	Rs. 17000/- per subject	Rs. 25000/- per subject

Resolution: Resolved to approve the revision of Supplementary examination fee for MBBS candidates as presented above.

Agenda 7: To consider the revision of following prescribed fees:

- a) Supplementary fee for Non-Medico students
- b) Re-totaling of Examination paper
- c) Duplicate Grade Card
- d) Duplicate Degree

The proposed revised examination fee was presented:

Type of Fee charged	Existing Fee	Revised Fee
Supplementary Examination for Non-medico Students	Rs. 1500/- per paper	Rs. 2000/- per paper
Re-Totaling of Examination paper	Rs. 500/- per paper	Rs. 2000/- per paper
Duplicate Grade Card	Rs. 1000/-	Rs. 1500/-
Duplicate Degree	Rs. 5000/-	Rs. 6000/-

Resolution: Unanimously resolved to approve the revision of fee as presented above.

Agenda 8: To consider allocation of Grace Marks to students during their entire study tenure for MBBS students.

Dr. A.K. Mehta briefed the house that there is a provision of grace marks as per MCI norms and that is "the grace marks up to a maximum of five marks may be awarded at the discretion of the university to a student who has failed only in one subject but has passed in all other subjects". The house deliberated on this issue and Dr. A.K. Mehta proposed that:

The allocation of grace marks to students during their entire study tenure for MBBS students shall be as follows:

S.No.	Name of Examination	Grace
1.	MBBS	Maximum 5 Marks in entire Course (only once) * Applicable for theory subjects only

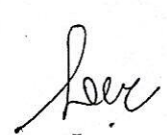

Resolution: Resolved to approve the grace marks to students during their entire study tenure for MBBS students as presented above.

Agenda 9: To consider imposition of Late Fee on defaulter candidates vis-à-vis submission of examination forms.

The imposition of Late Fee on defaulter candidates vis-à-vis submission of examination forms proposed before the board members having following details:

Category/Program	Existing Fee	Revised Fee
Up to last date of filling Examination Form	Nil	Nil
Up to 3 days from last day of filling Examination Form	Nil	Rs. 500/-
Up to 6 days from last day of filling Examination Form	Nil	Rs. 1000/-
After this no one is allowed to fill the examination Form under any circumstances	Nil	-----

Resolution: Resolved to approve the imposition of Late Fee on defaulter Candidates vis-à-vis submission of Examination Forms as presented above.

Agenda 10: Reporting Items: Conduct of End Semester Examination and declaration of Results.

The details of various examinations conducted by the Examination Dept. were placed before the members:

Sr.No	Name of Examination	Total Student Appeared	Total Pass	University Pass %
1	RET Oct-2018	134	24	17.91
2	Jan ESE 2018	1183	803	67.87
3	RET Feb-2018	123	68	55.28
4	May ESE 2018	1248	980	78.53
5	Ph.d Course Work Exam (Batch-1) July 2018	34	34	100
6	MBBS Examination July 2018	149	102	68.46
7	Paramedical Examination Sep-2018	210	Result Awaited	---
8	Oct- RET 2018	64	Result Awaited	---

All members appreciated the efforts of the Examination department.

Agenda 11: To consider any other Agenda with the permission of the Chair:

The following points were also discussed:

a) Conduct of Theory and Practical Examinations:

- The details of procedure and protocol for the conduct of various Theory and Practical examinations including the policy for appointment of examination staff were presented.

b) Various Examination related formats:

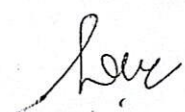

- Various Examination formats required for the smooth conduct of examinations were placed before the members.
- Re-totaling will be done in the examination dept. of the university in the presence of Head Examiner of the concerned subject appointed by the respective Principal.

c) Conversion formula from CGPA to Percentage:

- The following Conversion formula from CGPA to Percentage was presented:

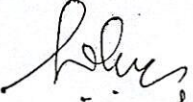
Conversion Formula from CGPA into Percentage	CGPAx9.5
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- Dr. S.C. Pachauri raised the issue of setting up of Examination centre in Pathri Bag Campus of the University. Hon'ble VC Sir agreed to setup the Examination Centre in the Pathri Bag campus with the provision of appointing a Centre Superintendent who will ensure the smooth conduct of the Examination.

Resolution: Resolved to approve the various procedure/protocols for the conduct of various Theory/Practical examinations, various Examination formats and the conversion formula from CGPA to Percentage as presented above. Examination centre will be setup in university Pathri Bag campus.

There being no other point, the meeting ended with vote of thanks.


25/X/2018
(Dr. P.P. Dhyani)
Chairman


(Dr. Ankur Singhal)
Member Secretary